

## Enrolment Form

Please circle your **KidZone** requirements on the reverse of this form. Then complete the section below and return to Selwyn House School, PO Box 25049, Christchurch.

Child's Name:	Age:
Address:	
Parent's Name:	
Parent's Contact Phone No:	
Are there any medical conditions or food allergies we should know about? Please specify:	
Payment Options: Please tick appropriate box	
<input type="checkbox"/> I authorise payment for KidZone to be charged to my daughter's account	
<input type="checkbox"/> I authorise payment by electronic transfer to: ASB Bank 123 149 0039273 00 Selwyn House School Trust Board. Please state: July KidZone, Name and amount	
<input type="checkbox"/> I enclose a cheque made payable to Selwyn House School.	
Do you wish to receive information about the next HP?	
<input type="checkbox"/> Yes <input type="checkbox"/> No	

I give permission for my child/children to leave the school premises, under supervision and be taken by bus to the trips destination and return.

I accept the Terms and Conditions provided in this application form, which I have read and understood.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_



## Selwyn House School

### Terms & Conditions

Due to the number of registrations no confirmations will be sent. You can be assured of securing a place if your enrolment is received before **Tuesday, 29 June**.

1. All enrolments need to be received by the due date. This is to ensure appropriate staffing levels are met and to avoid disappointment.
2. All children need to be signed in on arrival and signed out when they leave with the time noted.
3. The Programme will run from 8am until 5.30pm. Charges for your child arriving before 8am and being collected after 5.30pm will be \$25 per half hour or part thereof. Those children attending between 9am-3pm are not expected before 8:45am and need to be collected by 3.15pm otherwise an additional charge of \$10 per half hour or part thereof will be incurred.
4. Existing medical conditions, allergies, special needs and disabilities need to be fully detailed on the enrolment form.
5. With art and craft workshops planned for the Programme we recommend your child brings an old shirt to protect their clothes.
6. Lunches will not be provided by the School. Please ensure your child has sufficient food and adequate drink each day they attend the Holiday Programme.
7. Please ensure your child wears appropriate clothing and footwear for the activity planned that day.
8. We will not tolerate misbehaviour. Children will be removed from the Programme at the discretion of the staff.
9. Refunds will only be given if you notify Selwyn House School by **Friday, 2 July**. **No refunds** will be made after the Programme commences except on the presentation of a medical certificate.
10. If your child will be absent for the day you need to call the Selwyn House Office on 355 7299 before 8.30am.
11. If there is a Court order against any persons pertaining to the pickup of the child/children enrolled, please provide the school office with a copy of this.

For further information please contact Kaz Matson on (03) 355 7299  
Email [k.matson@selhouse.school.nz](mailto:k.matson@selhouse.school.nz)

